

Full-time position in English (Associate Professor position or a Full-time Lecturer)

The University Education Center, Gunma University, Japan, is now accepting applications for an Associate Professor (jun-kyōju) position or a Full-time Lecturer (kōshi) position in English as a foreign language. We seek a teacher with a background in Teaching of English to Speakers of Other Languages (TESOL) or applied linguistics having a professional interest in teaching English skills in General Education courses, primarily to students whose major is science and technology.

Duties of the position include teaching general English classes in a unified curriculum, TOEFL/TOEIC and related English language courses. Teaching responsibilities include teaching about 10-12 classes per year. Responsibilities also include active research, student advising and mentoring, and active participation in the work of the University Education Center, committees, and faculty meetings.

1. [Address of work location and other information]

4-2 Aramaki-machi, Maebashi, Gunma, Japan 371-8510

2. [Position]

Associate Professor (jun-kyōju) position or a Full-time Lecturer (kōshi), five years, tenure-track. The employment period is for five years (non-renewable), however, within the five years, the applicant is eligible for a tenure review for a permanent appointment.

3. [Number of positions]

1 vacancy

4. [Duties]

Duties include:

- (1) teaching of English courses in General Education and designing a unified curriculum for those courses;
- (2) planning, teaching and assessment of a unified curriculum for English courses in General Education;
- (3) especially, design and management of the coordinated curriculum for students in the School of Science and Technology;
- (4) active research, student advising and mentoring, and active participation in the work of the University Education Center. (including the affairs of entrance examination)

5. [Treatment]

Annual salary is defined based on rank, experience and qualifications in accordance with pay regulations of Gunma University.

6. [Starting date]

March 1, 2019 or as soon as possible thereafter

7. [Qualifications]

- (1) MA degree required, PhD preferred, in the field of TESL, TEFL, TESOL or Applied Linguistics;
- (2) native-like proficiency of English and sufficient Japanese language ability to cope with administrative matters;
- (3) a minimum of three (3) scholarly publications in the field that may include journal articles, books, translations, and university textbooks;
- (4) teaching experience at post-secondary level (including part-time teaching).

8. [Application Period]

2018/10/31 Deadline for receipt

9. [Application]

[Application method (including where to send documents)]

Application materials

- (1) Curriculum vitae (use Form 1)
- (2) Record of teaching experience (Form 2)
- (3) List of publications and academic activities (Form 3)
- (4) Three publications (reprinted articles are acceptable)
- (5) Statement of Purpose (if written in Japanese, up to 2,000 characters; if in English, up to 1,000 words). Describe your educational philosophy and how research informs your approach.

10. [Selection of Candidates]

After the screening of application materials, short-listed candidates will be invited for a demonstration lesson and interview at Gunma University. The interview is tentatively scheduled in early December. Travel expenses will not be reimbursed.

11. [Mailing the Application]

Applicants are requested to send all the documents required to:

The Director of the University Education Center,
Gunma University
4-2 Aramaki-machi,
Maebashi, Gunma
371-8510 JAPAN

All documents must be in the envelope with "Application for English Position" written in red letters beside the address. They should be sent by registered mail.

12. [Inquiries]

Academic Affairs Division (Kyōmuka)
Tel 027-220-7129; email: KA_Ggakusei@jimu.gunma-u.ac.jp

13. [Notices]

- (1) If the Statement of Purpose is written in Japanese, submit evidence of English proficiency (photocopy of TOEFL or other tests).
- (2) Retirement age is 65.
- (3) Application materials will not be returned.
- (4) All personal information is used exclusively for employment purposes and shall not be used for any other purposes.
- (5) Hiring as Associate Professor (jun-kyōju) position or a Full-time Lecturer (kōshi) will be based on the applicant's qualifications
- (6) It is preferred that the candidate live in the Maebashi area after appointment
- (7) Gunma University supports gender equality in its hiring practice. In the case when short-listed candidates are equally qualified, the university seeks to hire women.