Full-time position in English (Associate Professor position or a Full-time Lecturer)

The University Education Center, Gunma University, Japan, is now accepting applications for an Associate Professor (jun-kyōju) position or a Full-time Lecturer (kōshi) position in English as a foreign language. We seek a teacher with a background in Teaching of English to Speakers of Other Languages (TESOL) or applied linguistics having a professional interest in teaching English skills in General Education courses, primarily to students whose major is science and technology.

Duties of the position include teaching general English classes in a unified curriculum, TOEFL/TOEIC and related English language courses. Teaching responsibilities include teaching about 10-12 classes per year. Responsibilities also include active research, student advising and mentoring, and active participation in the work of the University Education Center, committees, and faculty meetings.

1. [Address of work location and other information]
4-2 Aramaki-machi, Maebashi, Gunma, Japan 371-8510

2. [Position]
Associate Professor (jun-kyōju) position or a Full-time Lecturer (kōshi), five years, tenure-track. The employment period is for five years (non-renewable), however, within the five years, the applicant is eligible for a tenure review for a permanent appointment.

3. [Number of positions]
1 vacancy

4. [Duties]
Duties include:
   (1) teaching of English courses in General Education and designing a unified curriculum for those courses;
   (2) planning, teaching and assessment of a unified curriculum for English courses in General Education;
   (3) especially, design and management of the coordinated curriculum for students in the School of Science and Technology;
   (4) active research, student advising and mentoring, and active participation in the work of the University Education Center.
      (including the affairs of entrance examination)

5. [Treatment]
Annual salary is defined based on rank, experience and qualifications in accordance with pay regulations of Gunma University.

6. [Starting date]
March 1, 2019 or as soon as possible thereafter
7. [Qualifications]
   (1) MA degree required, PhD preferred, in the field of TESL, TEFL, TESOL or Applied Linguistics;
   (2) native-like proficiency of English and sufficient Japanese language ability to cope with administrative matters;
   (3) a minimum of three (3) scholarly publications in the field that may include journal articles, books, translations, and university textbooks;
   (4) teaching experience at post-secondary level (including part-time teaching).

8. [Application Period]
   2018/10/31 Deadline for receipt

9. [Application]

   [Application method (including where to send documents)]
   Application materials

   (1) Curriculum vitae (use Form 1)
   (2) Record of teaching experience (Form 2)
   (3) List of publications and academic activities (Form 3)
   (4) Three publications (reprinted articles are acceptable)
   (5) Statement of Purpose (if written in Japanese, up to 2,000 characters; if in English, up to 1,000 words). Describe your educational philosophy and how research informs your approach.

10. [Selection of Candidates]
   After the screening of application materials, short-listed candidates will be invited for a demonstration lesson and interview at Gunma University. The interview is tentatively scheduled in early December. Travel expenses will not be reimbursed.

11. [Mailing the Application]
   Applicants are requested to send all the documents required to:

   The Director of the University Education Center,
   Gunma University
   4-2 Aramaki-machi,
   Maebashi, Gunma
   371-8510 JAPAN

   All documents must be in the envelope with "Application for English Position" written in red letters beside the address. They should be sent by registered mail.

12. [Inquiries]
   Academic Affairs Division (Kyōmuka)
   Tel 027-220-7129; email: KA_Ggakusei@jimu.gunma-u.ac.jp
13. [Notices]
   (1) If the Statement of Purpose is written in Japanese, submit evidence of
      English proficiency (photocopy of TOEFL or other tests).
   (2) Retirement age is 65.
   (3) Application materials will not be returned.
   (4) All personal information is used exclusively for employment purposes
      and shall not be used for any other purposes.
   (5) Hiring as Associate Professor (jun-kyōju) position or a Full-time
      Lecturer (kōshi) will be based on the applicant’s qualifications.
   (6) It is preferred that the candidate live in the Maebashi area after
      appointment.
   (7) Gunma University supports gender equality in its hiring practice. In
      the case when short-listed candidates are equally qualified, the
      university seeks to hire women.